

REMIT | Revenue Mobilisation,
Investment & Trade



Adam Smith
International

TRAINING SESSIONS ON **BUSINESS DOCUMENTATION, TAXATION, AND ACCOUNTING FOR WOMEN ENTREPRENEURS**

**The Revenue Mobilisation, Investment and
Trade Programme (REMIT)**

in collaboration with

Trade Development Authority of Pakistan (TDAP),
is conducting training sessions for women entrepreneurs

MAY 29-30th, 2024

Venue: Ramada Hotel, Multan

For information please contact
Ms. Alina Gilani (Deputy Manager, TDAP)
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AGENDA
TRAINING OF WOMEN ENTREPRENEURS
29-30th May 2024
Ramada Hotel, Multan

Day	Session	Timing
29th May 2024 (Accounting)	Opening remarks by TDAP	9:30 AM – 9:40 AM
	Introduction to REMIT	9:40 AM – 9:50 AM
	Session 1: Introduction to Business and Accounting Concepts	9:50 AM – 10:20 AM
	Session 2: Recording Transactions and maintaining Records	10:20 AM – 11:30 AM
	Tea Break	11:20 AM – 11:45 AM
	Session 3: Sale and Purchase Systems	11:45 AM – 1:00 PM
	Lunch Break	1:00 PM – 1:45 PM
	Session 4: Trial Balance and Financial Statements	1:45 PM – 3:15 PM
	Tea Break	3:15 PM – 3:30 PM
	Session 5: Cash and Bank Management, Computerised Accounting	3:30 PM – 5:00 PM
Interactive Session/Q&A	5:00 PM – 5:30 PM	
30th May 2024 (Taxation)	Session 1: Overview of Pakistan Tax System	9:45 AM – 10:30 AM
	Session 2: Tax Compliance and Filing Returns	10:30 AM – 11:30 AM
	Tea Break	11:30 AM – 11:45 AM
	Session 3: Maximising Rebates in Exports	11:45 AM – 12:45 PM
	Lunch Break	1:00 PM – 1:45 PM
	Session 4: Dealing with Tax Consultants and Tax Authorities	1:30 PM – 2:30 PM
	Session 5: Overcoming Taxation Challenges for Women Entrepreneurs	2:30 PM – 3:15 PM
	Tea Break	3:15 PM – 3:30 PM
	Session 6: Case Studies and Group Discussion	3:30 PM – 4:30 PM
Certificate distribution ceremony for participants	4:30 PM – 5:00 PM	